**SABAH, BE here for you…**

**BUSINESS EVENTS INCENTIVE SUPPORT**

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| **TYPE OF EVENTS** |
| The incentive is specifically for business events that constitute **ONLY** -* Corporate Meetings
* Incentive groups
* Conference
* Exhibition
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| **WHO IS ELIGIBLE TO APPLY?** |
| * Destination Management Companies (DMC)
* Professional conference organizer (PCO)
* Incentive Houses
* Associations
* Professional bodies with local chapters in Sabah or Malaysia
* Corporate or Government that are the sole organizer of MICE activities.
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| **TYPE OF SUPPORT**  |
| **TYPE OF EVENT** | **CRITERIA**  | **DOCUMENTS REQUIRED** |
| **PHYSICAL** Financial support of RM100.00 per pax (Up to maximum RM100,000.00)(Support is based on a reimbursement basis) | * Minimum group size of 30 pax
* Minimum 2 nights stay in Sabah
 | Pre – Event* Covering letter

 - submission by event  owner* Application form
* Event background/information
* Delegates program/

 Travel itineraryPost – Event* Final name list
* Reimbursement amount will be based on the final verified name list
* Proof of event invoice -

Transportation, Banquet, Rooms, etc* Survey form
* Event photos
* Reimbursement form
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| **APPLICATION DEADLINE** |
| • Application must be submitted minimum 60 days prior to date of group arrival |
| **T & C** |
| * Events must be held in Sabah
* Support is based on a reimbursement basis with complete submission of required post-event documents.
* The MICE Committee reserves the right to decline support for any late application, incomplete supporting documents and non-eligible application.
* A complete list of participants and the group’s programme must be submitted to the MICE Committee minimum of 14 days prior to group arrival
* Inclusion of STB logo in event’s backdrop
* Sabah Destination video to be shown in on-site or/and virtual platform
* Submission of event’s images in USB for STB’s future promotional purpose
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